



Office: (352) 692-4973
volunteer@rebuildingtogetherncf.org

Adopt a Project on our next Rebuilding Day!

Adopting a Project is the best way for your group to be involved with Rebuilding Together North Central Florida (RTNCF). This allows your group to be a part of the Rebuilding Day experience from the very beginning to the very end, witnessing the transformations in homes, homeowners and volunteers alike.

Adopting groups take ownership for recruiting volunteers, planning their project and completing repairs. RTNCF provides training, guidance and materials for your rebuilding day. TOGETHER we provide safe homes for local families.

Once you have chosen to participate in our Adopt a Project program, each group should pick a Group Leader to act as the initial contact person that will help coordinate your group with RTNCF. This person must sign a commitment form on behalf of the group that guarantees their participation in every step of the Rebuilding Day process. We also highly encourage your group to get involved by raising money to help supplement the cost of home repairs.

Adopting a project generally requires a two month commitment, beginning with selecting the Group Leader, Homeowner Liaison and House Captains for your group. These individuals are required to attend our training 7 weeks prior to the Rebuilding Day. Please see the timeline below.

House Captains are in charge of construction during Rebuilding Day and are responsible for planning and managing a safe, quality project that will be a meaningful and enjoyable experience for volunteers and homeowners alike. House Captains should be skilled in construction and feel comfortable with managing and leading volunteers.

Group Leaders act as the main contact for the adopting group and maintain a dialogue with RTNCF at all times. Group leaders are responsible for recruiting volunteers and ensuring that all group members abide by RTNCF's rules and expectations for conduct.

Homeowner Liaisons ensure that the homeowner and his or her family are taken care of properly throughout the process. This person acts as a liaison between the homeowner, volunteers and the Rebuilding Together activity.

Timeline

8 Weeks Prior: Have the group House Captain, Group Leader and Homeowner Liaison in place.

7 Weeks Prior: First meeting with leaders including training and project selection.

7 Weeks Prior: Home visits for House Captains.

5-2 Weeks Prior: Leaders conduct 4 pre-construction meetings to prepare volunteers for the Rebuilding Day.

2 Weeks Prior: **Preparation work on site if needed.

*****The next page will further instruct you on the events of Rebuilding Day.***



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Rebuilding Day!

Volunteer Information Sheet **Rebuilding Together Work Day**

Thank you for your willingness to get involved with *Rebuilding Together North Central Florida!*

Please read this Volunteer Information Sheet for specifics on your day of volunteering. If you have any questions, please contact our staff.

When: Your day of service should be predetermined with the Volunteer Coordinator. The work day usually day of work on the site unless previously approved.

Where: Your day of service will begin with a brief gathering at a public establishment that is accessible to you and your group. There will be a sign that says "Rebuilding Together Volunteer Check-in".

Note: Please carpool as much as possible, but be aware that one vehicle is required to be available on each site.

What to Expect:

- Gather at 8:00am for a Rebuilding Together introduction, sign-in and explanation of projects.
- There will be a brief safety training, you will be split into work teams and then will head out to assigned sites.

What to Bring: Each individual must bring the following items:

- Packed lunch to eat on site or plan to have someone deliver lunch for your whole group. Please do not leave the site in order to get lunch, this cuts down on valuable work time!
- A large water bottle of water, possibly a cooler to provide refills for your group.
- Suggested: hat and/or sunscreen, work gloves and tool belt.

What to Wear:

Please wear long pants, sturdy shoes (no open toes), and shirts with sleeves (no tank-tops).

Please do not wear clothing items that contain profanity or that promote drugs or alcohol. Expect that your clothes will get paint or dirt on them!



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Who can volunteer:

This program is geared for adults. Volunteers must be at least 14 years old to volunteer. Those under the age of 18 must have one responsible adult per 7 volunteers. All volunteers must sign a release form while minors must have a release form signed by a guardian. Release forms can be signed on the day of volunteering and are valid for one year.

Please contact our Volunteer Coordinator if you have any questions.



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